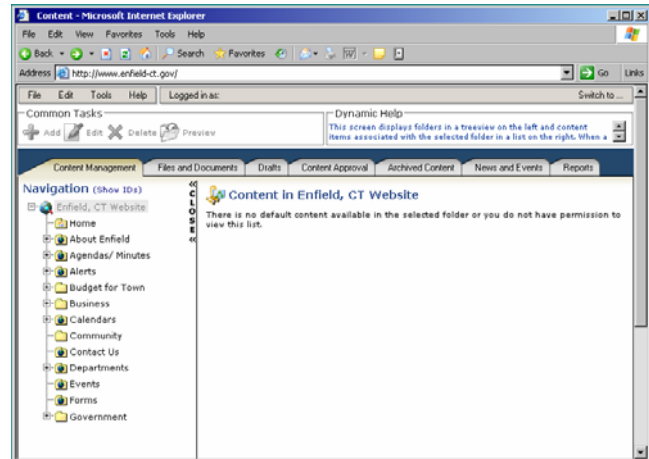


Content Management System Information Sheet

Overview

The IT Department has implemented a web-based content management system to manage the Town web site. The system is a central repository for the storage, management, and control of electronic web content. The content management system serves the public interest and provides a business continuity function for the IT Department.

The content management system utilizes digital technology to improve the delivery of information and service to the community, Town departments, and other participants. Authorized Town staff has the ability to create and modify information on assigned web pages via a web browser. Postings can be updated via the Internet from off-site locations. Site content maintenance includes automated archiving of out-dated pages.



Highlights

- Easy-to-use web interface and authoring tools allow content owners direct access to published information
- Automated document removal and archive function keeps content fresh
- System management functions include statistical reporting on site usage to better serve the community
- Document review and approval process based on user account identification

Interaction with Other Systems

- The content management system is implemented using an application service provider (ASP) model and has no interaction with other systems

Project Details

- Project #05-37
- Finalization/Delivery Date: September 1, 2005